

# **Mark Rutherford School**



## **Summer 2020 Results and Appeals process**

**August 2020**

## Information for Candidates

### Results, Appeals and Certificates

#### Final grades

On candidate statements of results (results slips) and certificates, final grades will be reported in the same way as in previous years.

Final grades will be issued on results day(s) in August as follows:

Date	Qualification type
13/08/2020	GCE (AS, A Levels) and other Level 3 qualifications
20/08/2020	GCSE and other Level 1/2 qualifications

#### Arrangements for results day

Results for the main summer exam series are issued to students in their pre-booked allocated time. Students will be able to access support from members of the Sixth Form team.

- Parents/carers are asked to wait off-site or in your cars if you have parked on-site.
- Students should arrive to the school at the time they have booked and ensure they adhere to the social distancing guidance notices on-site.
- Students should follow directions to the appropriate queue for the sports hall, where hand sanitiser will be available.
- Students will be asked to move into the sports hall to collect their own results individually.
- Students will then exit the sports hall via the indicated exit and leave the school site.

#### Concerns about your results

Ofqual have provided information<sup>2</sup> for students that sets out how their grades were calculated this year and the options available if they believe their result was not properly produced, including access to appeal. The *National Careers Service Exam Results Helpline*<sup>3</sup> offers advice each year for students who have not received the results they had hoped for. Ofqual will also make a helpline available to students and their parents or carers to talk about the appeals process and any other questions they may have about their results this summer.

<sup>2</sup><https://www.gov.uk/guidance/your-results-what-next>

<https://www.gov.uk/government/publications/student-guide-to-post-16-qualification-results-summer-2020>

<https://www.gov.uk/government/publications/student-guide-to-appeals-and-malpractice-or-maladministration-complaints-summer-2020>

<sup>3</sup><https://www.gov.uk/careers-helpline-for-teenagers>

If you have a concern about a grade you have been awarded, please contact the exams office to:

- check whether an error was made when submitting your centre assessment grade and rank order to the awarding body
- seek any information the awarding body holds in relation to how your final grade was calculated
- provide information about the opportunity to take an exam in the autumn series or in summer 2021
- discuss, if you feel you have evidence of bias or that you were discriminated against

## **Arrangements for appeals**

The arrangements for awarding qualifications in summer 2020 state:

Candidates can appeal their grades through their centre if they feel the process this summer was not followed correctly in their case.

A candidate can:

- ask their centre to appeal on their behalf to an awarding body if there is evidence that leads a candidate to believe:
  - the centre made an error when submitting a centre assessment grade or rank order information
  - an awarding body made a mistake when calculating, assigning or communicating a grade
- appeal against the centre's decision
  - not to seek any information the awarding body holds that would be needed for an appeal; and/or
  - not to appeal to the awarding body

A candidate cannot:

- appeal against their centre assessment grades and position in the rank order
- appeal in respect of the process or procedure used by Mark Rutherford in calculating your centre assessment grades and position in the rank order
- appeal directly in any respect to the awarding body

## **Triple lock**

The Department for Education announced that students are entitled to a “triple lock” to ensure they receive the higher result out of a final calculated grade, a valid mock grade, or an autumn exam grade. This information was released on 12 August 2020 and so full and complete guidance is still awaited from Ofqual and the exam boards on this process.

If you have a valid mock (pre-public exam) result which is higher than your final calculated grade and wish to appeal to the awarding body then contact the exam office to discuss this.

## **Certificates**

Certificates, when received from the awarding body, will be available for collection by candidates. Please contact exams office to check availability (anticipated to be end November 2020) and arrange appointment.

## **Internal appeals procedure**

Mark Rutherford School will:

- inform candidates of the arrangements for appeals prior to the issue of results and the accessibility of senior members of centre staff by publishing this *Results and Appeals Process* on the school website and signposting in results day communications.
- appeal to an awarding body on a candidate's behalf if it believes the centre itself made an error when submitting a centre assessment grade or rank order information or if it believes an awarding body made a mistake when calculating, assigning or communicating a grade.

- appeal to an awarding body on a candidate's behalf if it believes the candidate has a valid mock (pre public exam) result which is higher than the final calculated grade (awaiting further guidance to be published by Ofqual).
- ask the candidate to provide written informed consent (informed consent via candidate email is acceptable) before an appeal is submitted to the awarding body as the appeal could result in the final grade being lower than, higher than, or the same as the grade which was originally awarded
- only collect consent after the publication of results.
- where relevant, advise an affected candidate to inform any third party (such as a university or college) that an appeal has been submitted to an awarding body

Mark Rutherford will not:

- seek any information the awarding body holds that would be needed for an appeal if it does not believe an awarding body made a mistake when calculating, assigning or communicating a grade.
- appeal to an awarding body on a candidate's behalf if it does not believe the centre itself made an error when submitting a centre assessment grade or rank order information or if it does not believe an awarding body made a mistake when calculating, assigning or communicating a grade.

An internal appeal dispute can be submitted to the centre where a candidate (or his/her parent/carer) believes there are grounds to appeal against the centre's decision:

- not to seek any information the awarding body holds that would be needed for an appeal and/or
- not to appeal to the awarding body

An appeal dispute should be submitted by

- by completing and submitting an **internal appeals dispute form** by 9 September 2020 (5 working days prior to the centre's internal deadline for submitting a request for an appeal)

The appellant will be informed of the outcome of the appeal dispute before the centre's internal deadline for submitting a request for an appeal to the awarding body.

If the internal appeal dispute is upheld by the centre, resulting in an appeal on the candidate's behalf being submitted to the awarding body:

- awarding body fees which may be charged for an appeal must be paid to the centre by the appellant before the appeal is submitted to the awarding body (fees are available from the exams officer)
- if the appeal is upheld by the awarding body, this fee will be refunded by the awarding body and repaid to the appellant by the centre.

