

March 2024

Dear Parent/Carer

Year 11 Study Leave

To further support Year 11s in their preparation for their examinations, they will be granted study leave from **Wednesday 8 May 2024 at 1.15pm**.

The expectations around study leave, will be communicated in full to Year 11 students during our weekly assembly.

However, please find a summary of these expectations outlined below:

- For morning examinations, students are to be at their examination venue by **8.30am**, adhering to the line-up requirements and wearing correct full school uniform. The Year 11 pastoral team, subject teachers and the Senior Leadership Team will be present to support and register attendance before students are escorted into the examination hall.
- For afternoon examinations, students are to be at their examination venue by **1.15pm**, adhering to the line-up requirements and wearing correct full school uniform.

In the instance a student has a morning and an afternoon examination in one day, they will leave between those exams. If you do not want your child to leave site between examinations please email Year11office@mrus.co.uk so that we can make arrangements.

For students who only have a morning examination that day, they go straight home upon completion of this exam to continue revising at home for further upcoming examinations. At the end of an afternoon examination students go straight home. Students must not be out in the community but at home studying.

Final day arrangements

8.30am - 9.00am	Tutor Time	With their usual tutor
9.00am - 10.00am	Period 1	Usual lesson
10.00am – 11.00am	Period 2	Usual lesson
Break		
11.20am – 12.20pm	Period 3	Usual lesson
12.20pm – 12.50pm	First half of period 4	Leavers assembly
12.50pm – 1.20pm	Second half of period 4	Opportunity for shirt signing and goodbyes on the field

BTEC

Those students studying a BTEC qualification may need to continue to be in school to receive support from their teachers and working independently at home to complete any outstanding coursework until everything has been submitted. Class teachers will confirm if this is the case.

Attendance

Attendance to all exams, to include being on time, is a requirement of all students to ensure the external examinations run smoothly for all students. As a parent/carer we politely remind you that it is your responsibility for making sure your child attends all of their timetabled examinations on time.

Under JCQ regulations we are instructed to start examinations punctually and so it is imperative that all students arrive on time. We would like to ask for your support to ensure your child arrives at school by 8.25am to allow us to start in line with regulations. In addition to this, we would like to take this opportunity to remind you that under regulations, external examinations are not re-arranged. In the event that your child is very unwell and therefore unable to attend school for any examinations, we will be asking for medical evidence to support this.

Breakfast

In addition to the wider support of exam leave, the school will be open early on the following dates of large-cohort exams for pre-exam breakfast revision. Cereal Bars and Breakfast Juices will be served to students in the Drama Foyer Hatch during 7:45am – 8:20am to help prepare them for their morning examination of that day. Toilet facilities will also be open for Year 11 students at this time in B Block only.

Pre exam breakfast dates:

Friday 10 th May	Thursday 23 rd May
Monday 13 th May	Monday 3 rd June
Thursday 16 th May	Thursday 6 th June
Friday 17 th May	Monday 10 th June
Monday 20 th May	Tuesday 11 th June
Wednesday 22 nd May	

In the meantime, we would like to wish all of our Year 11 students the very best for their forthcoming examinations. They should be proud of their hard work to date and the positive, resilient attitude they have demonstrated throughout the past two academic years.

Yours faithfully

Mr Snowdon



Head of Year 11

Mrs Spencer



Deputy Headteacher