



April 2024

Dear Parent/Carer

## Year 11 Study Leave

To further support Year 11s in their preparation for their examinations, they will be granted study leave from **Wednesday 8 May 2024 at 1.15pm**.

The expectations around study leave will be communicated in full to Year 11 students during our weekly assembly.

However, please find a summary of these expectations outlined below:

- For morning examinations, students are to be at their examination venue by **8.30am**, adhering to the line-up requirements and wearing correct full school uniform. The Year 11 pastoral team, subject teachers and the Senior Leadership Team will be present to support and register attendance before students are escorted into the examination hall. Students should arrive knowing their seat number for each exam.
- For afternoon examinations, students are to be at their examination venue by **1.15pm**, adhering to the line-up requirements and wearing correct full school uniform.

In the instance a student has a morning and an afternoon examination in one day, they will leave between those exams. If you do not want your child to leave site between examinations, please email [Year11office@mrus.co.uk](mailto:Year11office@mrus.co.uk) so that we can make arrangements for them to revise in a quiet space.

For students who only have a morning examination that day, they go straight home upon completion of this exam to continue revising at home for further upcoming examinations. At the end of an afternoon examination students go straight home. Students must not be out in the community but at home studying.

## Final day arrangements

8.30am - 9.00am	Tutor Time	With their usual tutor
9.00am - 10.00am	Period 1	Usual lesson
10.00am – 11.00am	Period 2	Usual lesson
Break		
11.20am – 12.20pm	Period 3	Usual lesson
12.20pm – 12.50pm	First half of period 4	Leavers' assembly with Mr Snowdon
12.50pm – 1.20pm	Second half of period 4	Opportunity for shirt signing, collecting phones and goodbyes on the field

## BTEC

Those students studying a BTEC qualification may need to continue to be in school to receive support from their teachers and working independently at home to complete any outstanding coursework until everything has been submitted. Class teachers will confirm with individuals if this is the case.

### **Attendance**

Attendance to all exams, to include being on time, is a requirement of all students to ensure the external examinations run smoothly for all students. As a parent/carers we politely remind you that it is your responsibility for making sure your child attends all of their timetabled examinations on time.

Under JCQ regulations we are instructed to start examinations punctually and so it is imperative that all students arrive on time. We would like to ask for your support to ensure your child arrives at school to allow us to start in line with regulations. In addition to this, we would like to take this opportunity to remind you that under regulations, external examinations will not be re-arranged under any circumstances. In the event that your child is very unwell and therefore unable to attend school for any examinations, we will be asking for medical evidence to support this. Please note that the following examples are not acceptable reasons to not attend an examination: a headache, period pains, a cold, generally unwell, nervous about exams. Our pastoral team may conduct home visits during the examination series if there are any concerns around attendance of students.

### **Pre exam breakfast**

In addition to the wider support of exam leave, the school will be open early on the following dates of large-cohort exams for pre-exam breakfast revision.

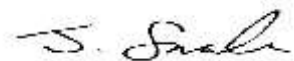
Friday 10 May	Thursday 23 May
Monday 13 May	Monday 3 June
Thursday 16 May	Thursday 6 June
Friday 17 May	Monday 10 June
Monday 20 May	Tuesday 11 June
Wednesday 22 May	

Cereal bars and breakfast juices will be served to students in the Drama Foyer Hatch between 7:45am – 8:20am to help prepare students for their morning examination that day. Toilet facilities will also be open for Year 11 students at this time in B Block only.

In the meantime, we would like to wish all of our Year 11 students the very best for their forthcoming examinations. They should be proud of their hard work to date and the positive, resilient attitude they have demonstrated throughout the past two academic years.

Yours faithfully

Mr Snowdon



Head of Year 11

Mrs Spencer



Deputy Headteacher