Mark Rutherford School Wentworth Drive Bedford MK41 8PX MARK RUTHERFORD

Tuesday 4th June 2024

## **Dear Parent/Carer**

## Re: Assistant Headteacher (Director of Sixth Form)

I am writing to inform you of an internal change of role that has come into effect from the start of this half term.

Ms Vallance and Mr Ladd are switching their Assistant Headteacher roles. Ms Vallance is taking over as the Director of Sixth Form and Mr Ladd will be leading on Teaching and Learning. Mr Nicholls and Mrs Henderson will remain in their current posts within the Sixth Form Team.

Staff were informed in the week before half term and current Year 12 students were informed via assembly yesterday morning.

Over the course of this half term Ms Vallance will be getting to know the current Year 12 students and supporting the Sixth Form Team, to include Tutors, in preparing for this summer's examination results day for Year 13 and the enrolment of new students following the publication of GCSE results.

In the event you wish to make contact with any member of the Sixth Form Team, please continue to use the <u>Sixth.form@mrus.co.uk</u> email address to ensure your query is dealt with by the right member of staff:

Thank you for your continued support.

Yours sincerely

Mrs K Foster Headteacher

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