



3<sup>rd</sup> January 2024

Dear Parents/Carers,

## Year 13 mock examinations January 2024

Further to the mock examination timetable recently sent out to parents, please find below arrangements for Year 13 mock examinations in January 2024. The purpose of the January mock examinations is to provide both students and teachers with information regarding students' academic progress including their current understanding as well as any gaps in their knowledge across all subjects. It is imperative that students take the mock examinations very seriously both in terms of their preparation and conduct.

Students will undertake full mock examinations from **Monday 22nd January 2024 until Friday 26<sup>th</sup> January 2024**.

### Study leave

We have taken the decision to **allow study leave for Year 13 students** during their mock examinations. Students only need to attend school for their exams during this period, but should use this additional time at home to revise. Students are welcome to use the facilities in school to revise including the SP4L and Sixth Form centre.

### Joint Council for Qualifications (JCQ) regulations

During the mock examination series students will be adhering to the JCQ regulations. As per examination regulations, students must write in black biro and store all equipment in a transparent pencil case. Students are required to bring all of the subject specific equipment they are required to use in their examination. Regarding electronic devices, in particular mobile phones, these must not be in the possession of the student nor inside the examination room; all such items must be handed in prior to the exam. Under DFE contingency guidance, following the examination marking, student exam papers can be shared with students during feedback lessons but must remain in school.

### Further support

If students are ill during the mock period they should attempt to attend the examination and inform the invigilators. If the illness is severe then please notify the school of the absence in the usual way. Students who have any queries about examinations should speak with their tutor or a member of the Sixth Form Office team.

Yours faithfully

Mr Nicholls

Head of Year 13

Mrs Spencer

Deputy Headteacher