

REVIEWS OF MARKING & ACCESS TO SCRIPTS – GCSE

Service	Type	What happens?
1	Clerical check	That all parts of the script have been marked. The totalling of marking. The recording of marks. The application of any adjustments. The application of grade thresholds. The application of any special consideration, where applicable. Service 1 clerical re-check can be requested for multiple choice tests only.
2	Priority Review of marking	This is a priority review of the original marking to ensure the mark scheme has been applied correctly. Reviewers will not re-mark the script. The target for completion is within 15 calendar days of the awarding body receiving the request.
3	Review of marking	This is a post-results review of the original marking to ensure that the agreed mark scheme has been applied correctly. It is not a re-marking of the candidate's script. This service will include the clerical re-checks detailed in Service 1 and a review of marking as described above. The target for completion is within 20 calendar days of the awarding body receiving the request.
4	Priority Access to script (copy)	A photocopy or electronic copy of the candidate's original script will be available to the candidate no later than 14th September.
5	Access to script (original)	A photocopy or electronic copy of the candidate's original script.

Marks and grades can go up, go down or stay exactly the same. If the overall grade has been issued for the qualification and this is changed as a result of a review of marking, the fee paid will be refunded to you.

You have to pay for each exam paper, not for each subject. Payment may be made by cash or cheque only, with cheques payable to Mark Rutherford School.

Service	Type	Deadline		Fee
1	Clerical check	AQA: Edexcel: OCR: WJEC:	12 noon 28 th September 2023	AQA: £8.70 Edexcel: £12.50 OCR: £10.00 WJEC: £11 (not available for electronically marked scripts)
2	<u>Priority</u> review of marking*	AQA: Edexcel: OCR: WJEC:	12 noon 25 th August 2023	AQA: Not available Edexcel: £51.10 OCR: Not available WJEC: Not available
3	Review of marking*	AQA: Edexcel: OCR: WJEC:	12 noon 28 th September 2023	AQA: £40.35 Edexcel: £44.50 OCR: £57.50 WJEC: £40.00
4	<u>Priority</u> Access to scripts (copy)	AQA: Edexcel: OCR: WJEC:	12 noon 7 th September 2023	Free of charge
5	Access to scripts (original)	AQA: Edexcel: OCR: WJEC:	12 noon 28 th September 2023	Free of charge
*	Access to script (copy of reviewed script)	AQA: Edexcel: OCR: WJEC:	Must be applied for at same time as the Review of Marking	AQA: included in review fee Edexcel: £13.80 OCR: £14.75 WJEC: no charge

Please Turn Over

REVIEWS OF MARKING & ACCESS TO SCRIPTS – GCSE

Name:	Candidate number:
Candidate contact number:	Candidate Email:

Please use one line per exam paper, not per subject.

Awarding Body	Subject	Paper Code	Service No.	Fee (per paper)
				£
				£
				£
				£
				£
Total cost				£

Consent can only be given by the candidate, Parents/Carers cannot sign on behalf of the candidate.

I give my consent to Mark Rutherford School to make an enquiry about the result of the examination(s) listed above. In giving consent, I understand that the final subject grade and/or mark awarded to me following an enquiry about the result and any subsequent appeal may be lower than, higher than, or the same as the grade which was originally awarded for this subject.

Candidate Signature:

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For Exams Office use only:

Payment received £

Service applied for date:

Outcome received date:

PLEASE RETURN THIS FORM, ALONG WITH THE RELEVANT PAYMENT, TO THE EXAMS OFFICE