



3rd February 2026

Dear Parents/Carers

Vocational Level 3 mock examinations

I am writing to inform you of the Vocational Level 3 mock examinations that will be taking place between **Monday 16th and Thursday 19th March 2026**. The purpose of the examinations is to provide both students and teachers alike with information regarding students' current understanding. This will support both students and teachers with their preparation for external examinations in summer 2026. It is, therefore, imperative that students take the examinations very seriously both in terms of their preparation and conduct.

JCQ regulations During the mock examination

Students will be adhering to the JCQ regulations. As per examination regulations, students must write in black pen and store all equipment in a transparent pencil case. Students are required to bring all of the subject specific equipment they are required to use in their examination. Regarding electronic devices, in particular mobile phones, these must not be in the possession of the student nor inside the examination room; all such items must be handed in prior to the exam. Under DFE contingency guidance, following the examination marking, student exam papers can be shared with students during feedback lessons but must remain in school.

Study leave

Lessons will be taking place as normal during the Vocational Level 3 mock examination period. Students will be permitted to revise at home in the morning if they have an exam in the afternoon of the same day; other than this we expect students to attend lessons as shown on their timetable. Morning study leave will enable students to have additional time at home to revise during the morning in preparation for their afternoon exam. Students are also welcome to use the facilities in school to revise including the SP4L and Sixth Form areas.

Further support

If students are ill during the mock period, they should attempt to attend the examination and inform the invigilators. If the illness is severe then please notify the school of the absence in the usual way. Students who have concerns about examinations should speak with their tutor or a member of the sixth form team.

Yours faithfully

Mrs Vallance

Director of Sixth Form