



15<sup>th</sup> October 2025

Dear Parent/Carer,

### Information for Candidates

Please find attached here the Information for Candidates guide for all students in examination year groups (Year 10 to Year 13). This document ensures that students are clear on JCQ regulations covering all examinations, coursework and Non-Examination assessments.

It is essential that all students are aware of malpractice and the importance of following the rules around examinations and assessments. We would like to ask for your support to ensure that your child fully understands the rules around this and pays particular attention to this section.

The document also provides guidance in relation to social media and AI use in assessments. Students are required to read through the Information for Candidates guide and return the Candidate Confirmation form to their form tutor by **Wednesday 22<sup>nd</sup> October**. You will find a copy of this form within the guide for your reference. We have also included a helpful JCQ checklist called On Your Exam Day.

### Information for external examinations in 2026

As an Exam Centre we are required to notify you of the JCQ published contingency day, **Wednesday 24<sup>th</sup> June 2026**, so that you can ensure your child is available in the event that the contingency plan is evoked. All candidates must remain available to sit examinations up to and including the contingency day. This will apply to Year 11 and Year 13 students.

Yours faithfully,

Mr Wilson

Deputy Headteacher