

Headteacher: Mrs Kelli Foster  
BA (Hons) with QTS

Mark Rutherford School  
Wentworth Drive  
Bedford MK41 8PX



MARK RUTHERFORD  
SCHOOL

17 March 2023

Dear Parent/Carer

### Summer Examination Entries 2023

We are writing regarding student entries for the summer examination entries 2023. The entries are confirmed for students in Year 11, Year 12 (Criminology and BTEC students only) and Year 13.

Students have been issued with their Statement of Entries by tutors this week. It is a requirement for both students and parents/carers to sign entries to confirm. Please check carefully that all details are correct and we ask you to sign one copy and students return it to school via form tutors (there is a second copy included for you to retain for reference). Individual timetables will be confirmed to all students within the coming weeks. In addition to the dates on the timetable, students **must be available** for the contingency dates set out by Joint Council for Qualifications (JCQ): Thursday 8<sup>th</sup> June, Thursday 15<sup>th</sup> June, Wednesday 28<sup>th</sup> June. Please note, should any students fail to attend examinations we reserve the right to invoice for any entries paid for by the school.

We would also like to draw your attention to the Information for Candidates 2022/23 handbook attached here. Within the Information for Candidates handbook you will find the Candidate Confirmation which students will be required to read and sign to confirm receipt and understanding. This will take place during tutor time ahead of the examinations.

Should you have any questions regarding examination entries for your child please do not hesitate to contact your child's Head of Year in the first instance.

Kindest regards

Mrs Spencer  
Deputy Head teacher

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Mark Rutherford School

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